



# WINFIELD TOWNSHIP

DuPage County, Illinois

**DONA L. SMITH**  
Supervisor

130 ARBOR AVENUE  
WEST CHICAGO, IL 60185  
(630) 231-3591  
Fax (630) 231-3697  
[www.winfieldtownship.com](http://www.winfieldtownship.com)

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Wednesday, May 6, 2020

To the Board of Trustees of Winfield Township:

Pursuant to the regular meeting of the Board of Trustees of Winfield Township, at 7pm, on Monday, May 11, 2020 please review the enclosed materials.

1. Board Meeting Agenda.
2. Monthly Financial and Investment reports.
3. Minutes of Regular Board Meeting of April 13, 2020
4. Ordinance 2020-01 Revised Town Budget

Please bring this material to the meeting.

Sincerely yours,

A handwritten signature in cursive script that reads "Dona".

Dona L. Smith, Supervisor  
DLS/ber

Enc.

AGENDA  
WINFIELD TOWNSHIP  
BOARD OF TRUSTEES MEETING  
May 11, 2020 – 7:00 pm

**Winfield Township**  
**130 Arbor Ave.**  
**West Chicago, IL 60185**

1. Roll call.
2. Pledge of Allegiance to the Flag.
3. Review and Approval of Minutes of the Regular Board meeting held April 13, 2020.
4. Audience participation (5-minute limit per person.)
5. Correspondence.
6. Review and Approval of Board Audit Report.
7. Unfinished Business
8. New Business
  - a. Monthly Financial and Investment Reports.
  - b. Ordinance 2020-01 Town Budget
  - c. Ordinance 2020-02 Road Budget
9. On-Going Business
  - a. Ride DuPage
  - b. GA Tax Objection
10. Department Reports
11. Comments from Elected Officials
12. Adjournment

**Winfield Township  
 Investment Report  
 As of May 31, 2020**

	May 31, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>TOWN INVESTMENT</b>	
100100R · Republic Bank - Town	1,271,923.38
100101 · Disbursing Account	-1,247.10
100105R · Republic Bank Town MM	405,327.94
100109 · Disbursing HRA Account	625.57
100134 · CD #21648 3.20@ 09-22-08	100,000.00
<b>Total TOWN INVESTMENT</b>	1,776,629.79
<b>GA INVESTMENTS</b>	
200100 · GA - Republic Bank	330,414.71
200150 · Petty Cash	100.00
<b>Total GA INVESTMENTS</b>	330,514.71
<b>GENERAL ROAD INVESTMENTS</b>	
300100R · Republic Bank - General Road	111,857.22
<b>Total GENERAL ROAD INVESTMENTS</b>	111,857.22
<b>PERM ROAD INVESTMENTS</b>	
400100R · Republic Bank - Perm Road	252,011.08
<b>Total PERM ROAD INVESTMENTS</b>	252,011.08
<b>EQUIPMENT &amp; BLDG INVESTMENTS</b>	
410100R · Republic Bank - Equipment Fund	12,603.19
<b>Total EQUIPMENT &amp; BLDG INVESTMENTS</b>	12,603.19
<b>IMRF INVESTMENTS</b>	
500100R · Republic Bank - IMRF	34,445.93
<b>Total IMRF INVESTMENTS</b>	34,445.93
<b>SOCIAL SECURITY INVESTMENTS</b>	
510100R · Republic Bank - SS & MEDI	36,598.89
<b>Total SOCIAL SECURITY INVESTMENTS</b>	36,598.89
<b>INSURANCE INVESTMENTS</b>	
520510R · Republic Bank - Liab Ins	15,642.97
<b>Total INSURANCE INVESTMENTS</b>	15,642.97
<b>ROAD BOND INVESTMENTS</b>	
550101 · Republic Bank - Bond Checking	235,598.94
<b>Total ROAD BOND INVESTMENTS</b>	235,598.94
<b>Total Checking/Savings</b>	2,805,902.72
<b>Total Current Assets</b>	2,805,902.72
<b>TOTAL ASSETS</b>	<b>2,805,902.72</b>
<b>LIABILITIES &amp; EQUITY</b>	0.00

WINFIELD TOWNSHIP  
PUBLIC HEARING ON TENTATIVE  
TOWN BUDGET AND APPROPRIATION  
ORDINANCE #2020-01  
May 11, 2020  
7:00 P.M.

**AGENDA**

Roll call.

Reading of notice as published in the Daily Herald for distribution in Warrenville, West Chicago and Winfield.

Discussion by the Board of Trustees and members of the public of the tentative Winfield Township Town Budget and Appropriation Ordinance #2020-01 for the fiscal year 2020-2021.

Final vote will be taken during the regular board meeting to follow.

Adjournment.

9:49 AM

05/06/20

Cash Basis

**Winfield Township**  
**Statement of Revenue & Expenses - Town Fund**  
 April 1, 2020 through May 31, 2020

	Apr - May 20	Budget	\$ Over Budget	% of Budget
<b>PERSONNEL</b>				
102501 · Salaries	19,974.98			
102505 · Health Insurance	5,195.91			
102506 · Social Security Tax	1,491.19			
102507 · I.M.R.F	1,845.69			
<b>Total PERSONNEL</b>	<u>28,507.77</u>			
<b>Total 1.02 · ASSESSOR</b>	30,439.91			
<b>1.04 · SENIOR - ADULT DISABLES BUS</b>				
<b>CONTRACTUAL SERVICES</b>				
104525 · Telephone	37.93			
<b>Total CONTRACTUAL SERVICES</b>	<u>37.93</u>			
<b>PERSONNEL</b>				
104501 · Salaries	3,916.66			
104505 · Health & Life Insurance	1,400.99			
104506 · Social Security Tax	299.63			
104507 · I.M.R.F	361.90			
<b>Total PERSONNEL</b>	<u>5,979.18</u>			
<b>Total 1.04 · SENIOR - ADULT DISABLES BUS</b>	6,017.11			
<b>1.06 · Clerk</b>				
<b>Other Divisions</b>				
106574 · Other Expense-Miscellaneous	89.90			
<b>Total Other Divisions</b>	<u>89.90</u>			
<b>Total 1.06 · Clerk</b>	89.90			
<b>Total 10 · TOWN FUND</b>	<u>76,932.80</u>			
<b>Total Expense</b>	<u>76,932.80</u>			
<b>Net Income</b>	<u><u>-76,751.46</u></u>			

# Winfield Township Statement of Revenue & Expenses - Town Fund April 1, 2020 through May 31, 2020

	Apr - May 20	Budget	\$ Over Budget	% of Budget
Income				
REVENUE (Town Fund)				
100410 · Interest Income	168.34			
100421 · Coast2Coast Cards	13.00			
Total REVENUE (Town Fund)	181.34			
Total Income	181.34			
Gross Profit	181.34			
Expense				
10 · TOWN FUND				
1.01 · ADMINISTRATIVE EXPENDITURES				
CONTACTUAL SERVICES				
101515 · Maintenance - BLDG & Equipment	563.87			
101525 · Telephone	56.15			
101530 · Utilities	356.31			
Total CONTACTUAL SERVICES	976.33			
OTHER DIVISIONS				
101574 · Other Expenses - Misc.	43.92			
Total OTHER DIVISIONS	43.92			
PERSONNEL SERVICES				
101500 · Salaries - Officers	30,158.36			
101501 · Salaries - Office	0.00			
101505 · Health/Life Insurance	4,386.71			
101506 · Social Security Tax	2,314.12			
101507 · I.M.R.F.	2,506.44			
Total PERSONNEL SERVICES	39,365.63			
Total 1.01 · ADMINISTRATIVE EXPENDITURES	40,385.88			
1.02 · ASSESSOR				
CONTRACTUAL SERVICES				
102519 · Other Professional Services	41.51			
102525 · Telephone	826.12			
Total CONTRACTUAL SERVICES	867.63			
OTHER DIVISIONS				
102574 · Other Expenses - Misc	438.51			
102590 · Capital Outlay	626.00			
Total OTHER DIVISIONS	1,064.51			

**Winfield Township**  
**Statement of Revenue & Expenses - General Assistance**  
 April 1, 2020 through May 31, 2020

	Apr - May 20	Budget	\$ Over Budget	% of Budget
Expense				
20 · GENERAL ASSISTANCE FUND				
ADMINISTRATION				
2.5 · PERSONNEL SERVICE				
200501 · Salaries	3,625.00			
200505 · Health Insurance	557.68			
200506 · FICA	268.55			
200507 · I.M.R.F	334.95			
Total 2.5 · PERSONNEL SERVICE	4,786.18			
Total ADMINISTRATION	4,786.18			
OTHER DIVISIONS				
200574 · Other Expenses - Miscellaneous	39.59			
Total OTHER DIVISIONS	39.59			
Total 20 · GENERAL ASSISTANCE FUND	4,825.77			
Total Expense	4,825.77			
Net Income	-4,825.77			

9:48 AM

05/06/20

Cash Basis

**Winfield Township**  
**Statement of Revenue & Expenses - General Road Fund**  
 April 1, 2020 through May 31, 2020

	Apr - May 20	Budget	\$ Over Budget	% of Budget
PERSONNEL				
301501 - Salaries	4,160.16			
Total PERSONNEL	4,160.16			
Total 3.1 - ADMINISTRATION	13,375.93			
Total 30 - GENERAL ROAD FUND	23,544.40			
Total Expense	23,544.40			
Net Income	<u>-23,039.27</u>			



# Winfield Township Statement of Revenue & Expenses - General Road Fund April 1, 2020 through May 31, 2020

	Apr - May 20	Budget	\$ Over Budget	% of Budget
Income				
REVENUE (General Road Fund)				
300445 · Parking & Traffic Fines	505.13			
Total REVENUE (General Road Fund)	<u>505.13</u>			
Total Income	505.13			
Gross Profit	505.13			
Expense				
30 · GENERAL ROAD FUND				
3.04 · MAINTENANCE				
COMMODITIES				
305534 · Maintenance (Supplies-Buildings)	1,731.55			
305536 · Maintenance (Supplies-Equipment)	2,151.04			
305538 · Maintenance (Supplies-Roads)	<u>21.92</u>			
Total COMMODITIES	3,904.51			
CONTRACTUAL SERVICES				
305512 · Maintenance (Service-Buildings)	973.74			
305514 · Maintenance (Service-Equipment)	4,058.70			
305524 · Utilities	<u>1,231.52</u>			
Total CONTRACTUAL SERVICES	<u>6,263.96</u>			
Total 3.04 · MAINTENANCE	10,168.47			
3.1 · ADMINISTRATION				
COMMODITIES				
301570 · Office Supplies	90.85			
Total COMMODITIES	90.85			
CONTRACTUAL SERVICES				
301525 · Telephone	493.97			
301537 · Uniforms/Towels	5,006.00			
301539 · Bottled Water	481.46			
301555 · Legal Services	<u>1,444.00</u>			
Total CONTRACTUAL SERVICES	7,425.43			
OTHER EXPENDITURES				
301574 · Miscellaneous Expenses	1,699.49			
Total OTHER EXPENDITURES	<u>1,699.49</u>			

**Winfield Township**  
**Statement of Revenue & Expenses - Permanent Road**  
April 1, 2020 through May 31, 2020

	Apr - May 20	Budget	\$ Over Budget	% of Budget
<b>Expense</b>				
40 · PERMANENT ROAD FUND				
<b>COMMODITIES</b>				
400653 · Operating Supplies	3,668.04			
<b>Total COMMODITIES</b>	3,668.04			
<b>CONTRACTUAL SERVICES</b>				
400528 · Street Lighting	875.33			
400650 · Maintenance (Service-Roads_	22,119.41			
<b>Total CONTRACTUAL SERVICES</b>	22,994.74			
<b>PERSONNEL</b>				
400501 · Salaries	23,846.16			
400505 · Health Insurance	5,224.77			
<b>Total PERSONNEL</b>	29,070.93			
<b>Total 40 · PERMANENT ROAD FUND</b>	<b>55,733.71</b>			
<b>Total Expense</b>	<b>55,733.71</b>			
<b>Net Income</b>	<b>-55,733.71</b>			

Winfield Township  
Statement of Revenue & Expenses - Equip & BLDG Fund  
April 1, 2020 through May 31, 2020

	Apr - May 20	Budget	\$ Over Budget	% of Budget
Net Income	0.00			

**Winfield Township**  
**Statement of Revenue & Expenses - IMRF Fund**  
 April 1, 2020 through May 31, 2020

	Apr - May 20	Budget	\$ Over Budget	% of Budget
Expense				
50 · IMRF FUND				
500501 · Retirement Contributions	2,478.01			
Total 50 · IMRF FUND	2,478.01			
Total Expense	2,478.01			
Net Income	<u>-2,478.01</u>			

9:46 AM

05/06/20

Cash Basis

**Winfield Township**  
**Statement of Revenue & Expenses - Social Security Fund**  
 April 1, 2020 through May 31, 2020

	Apr - May 20	Budget	\$ Over Budget	% of Budget
<b>Expense</b>				
51 - SOCIAL SECURITY FUND				
510501 - Social Security Contributions	2,423.71			
<b>Total 51 - SOCIAL SECURITY FUND</b>	<u>2,423.71</u>			
<b>Total Expense</b>	<u>2,423.71</u>			
<b>Net Income</b>	<u><u>-2,423.71</u></u>			

9:45 AM

05/06/20

Cash Basis

**Winfield Township**  
**Statement of Revenue & Expenses - Insurance Fund**  
 April 1, 2020 through March 31, 2020

	Apr - May 20	Budget	\$ Over Budget	% of Budget
Net Income	0.00			

WINFIELD TOWNSHIP  
PUBLIC HEARING ON TENTATIVE  
ROAD DISTRICT BUDGET AND APPROPRIATION  
ORDINANCE #2020-02

May 11, 2020

7:00 P.M.

**AGENDA**

Roll call.

Reading of notice as published in the Daily Herald for distribution in Warrenville, West Chicago and Winfield.

Discussion by the Board of Trustees and members of the public of the tentative Winfield Township Road District Budget and Appropriation Ordinance #2020-02 for the fiscal year 2020-2021.

Final vote immediately following the discussion.

Adjournment.