

**RESOLUTION 2017-1  
WINFIELD TOWNSHIP  
LOCAL GOVERNMENT WEEK OF ILLINOIS**

Winfield Township and Winfield Township Road District  
DuPage County, Illinois

**WHEREAS**, The State of Illinois has proclaimed the first full week in March as Local Government Week,

**WHEREAS**, Local Government Week focuses on the need for strong, independent and active local government and recognizes the valuable contributions made by citizens serving their communities in public office; and

**WHEREAS**, Observing Local Government Week highlights the many effective programs provided by local governments and raises public awareness and understanding about the various services provided to the community; and

**WHEREAS**, Winfield Township will host an Open House on Saturday, March 11, 2017, in recognition of Local Government Week; and

**WHEREAS**, this Open House will be held at the Winfield Township Road District Office located at 30W575 Roosevelt Road, West Chicago, Illinois, and will run from 11:00 am to 2:00 p.m.; and

**WHEREAS**, Winfield Township and Winfield Township Road District elected officials and employees will be on hand to answer any questions that the residents have regarding local Township government and the services provided; and

**NOW THEREFORE, BE IT ORDAINED BY** The Board of Trustees of Winfield Township and the Highway Commissioner of Winfield Township Road District, DuPage County, Illinois, that:

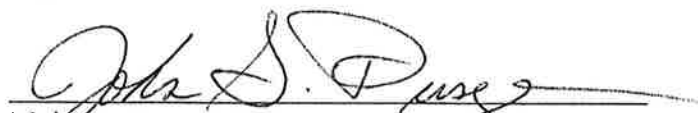
Winfield Township and Winfield Township Road District recognize and participate in Local Government Week.

**PASSED THIS** 13<sup>th</sup> day of February, 2017 by the Board of Trustees of Winfield Township for the Winfield Township and the Winfield Township Road District, DuPage County, Illinois.

(Seal)

  
Township/Road District Clerk

  
Supervisor

  
Highway Commissioner

**RESOLUTION NO. 2017-2**

**RESOLUTION OF TOWN BOARD OF TRUSTEES**

**AND HIGHWAY COMMISSINER OF WINFIELD TOWNSHIP**

**DUPAGE COUNTY STATE OF ILLINOIS**

**VEHICLE WEIGHT RESTRICTION**

WHEREAS, Article 134 of the "Uniform Act Regulation Traffic on Highways" (Illinois rev. Statutes, Chap 95 ½, Sec. 15-316) states as follows:

When the Department, local authority or road district highway commissioner may restrict right to use highways.

- (a) Local authorities and road district highway commissioners with respect to highways under their jurisdiction may by ordinance or resolution prohibit the operation of vehicles upon any such highway or impose restrictions as to the weight of vehicles to be operated upon any such highway, for a total period of not to exceed 90 days in any one calendar year, whenever any said highway by seriously damaged or destroyed unless the use of vehicles thereon is prohibited or the permissible weights thereof reduced.
- (b) The local authority or road district highway commissioner enacting any such ordinance or resolution shall erect or cause to be erected and maintained signs designating the provision of the ordinance or resolution at each end of that portion of any highway affected thereby, and the ordinance or resolution shall not be effective unless and until such signs are erected and maintained.
- (c) Local authorities and road district highway commissioners with respect to highways, under their jurisdiction may also, by ordinance or resolution, prohibit the operation of trucks or other commercial vehicles, or may impose limitations as the weight thereof, on designated highways, which prohibitions and limitations shall be designated by appropriate signs placed on such highways.
- (d) The Department shall likewise have authority and road district highway commissioners as hereinbefore granted to local authorities to determine by any highway under the jurisdiction of said department, and such restrictions shall be effective when signs giving notice thereof are erected upon the highway or portion of any highway affected by such resolution.

WHEREAS, the Town Board of Winfield Township, DuPage County, Illinois, does wish to protect the Township system of roads, as provided in the above act.

NOW, THEREFORE, the Town Board of Winfield Township does hereby authorize the Winfield Township Highway Commissioner to use his best judgment in closing said system of roads to traffic of a gross weight of more than 10,000 lbs. when it becomes apparent that the continued use will be detrimental to said roads.

GIVEN under our hand and seal this 8<sup>th</sup> day of May 2017.

  
Highway Commissioner

  
Trustee

  
Supervisor

  
Trustee

  
Clerk

  
Trustee

  
Trustee

**RESOLUTION 2017-3  
WINFIELD TOWNSHIP**

**Participation by Elected Officials in IMRF**

WHEREAS, Winfield Township is a participant in the Illinois Municipal Retirement Fund; and

WHEREAS, elected officials may participate in the Illinois Municipal Retirement Fund if they are in position normally requiring performance of duty for 1,000 hours or more per year; and

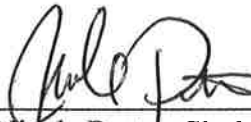
WHEREAS, the Board of Trustees of Winfield Township can determine what the normal annual hourly requirements of its elected officials are, and should make such determination for the guidance and direction of the Board of Trustees of the Illinois Municipal Retirement Fund;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of Winfield Township finds the following elected positions qualify for membership in IMRF.

<u>Title of Elected Position</u>	<u>Date Position Became Qualified</u>
Township Supervisor	1955
Township Highway Commissioner	1955
Township Assessor	1955

**CERTIFICATION**

I, Nicole Prater, the Clerk of Winfield Township of the County of DuPage, State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of a resolution duly adopted by its Board of Trustees at a meeting duly convened and held on the 10<sup>th</sup> day of July, 2017.

  
\_\_\_\_\_  
Nicole Prater, Clerk

RESOLUTION 2017-4  
RESOLUTION FOR DEPOSITORIES FOR FUNDS  
FOR WINFIELD TOWNSHIP

Be it Resolved by the Board of Trustees of Winfield Township, DuPage County, Illinois, that the following Federally Insured Depository Institutions are hereby designated as the depositories of the funds of Winfield Township, and that the Elected Officials of said Winfield Township are hereby authorized to endorse, in the name of Winfield Township for the purpose of deposit and collection in and with said Federally Insured Depository Institutions, checks, drafts, notes and other like obligations, issued or drawn to and owned by Winfield Township, and it is further resolved that endorsements for deposit and collection may be by the written or stamped endorsement of Winfield Township without designation of the party making the endorsement.

Republic Bank  
IMET (Illinois Metropolitan Investment Fund)

Said Federally Insured Depository Institutions are hereby authorized to pay out the funds of Winfield Township on deposit with said Institutions from time to time upon checks drawn upon said Institutions and signed in the name of Winfield Township by its Supervisor or Trustees so authorized and countersigned by its Town Clerk or Trustees so authorized whether said checks are payable to bearer or the order of Winfield Township, or to any third party, or to the order of any signing or countersigning official of Winfield Township or and other official of Winfield Township, in either their individual or official capacity.

The Town Clerk of Winfield Township shall file with the said Institutions a certified copy of this Resolution under the seal of Winfield Township and shall also file with the said Institution a certified list of the persons at the present time holding the elected offices of Township Supervisor, Township Clerk, and Township Board of Trustees of Winfield Township, and it shall be conclusively presumed that the persons so certified as holding such offices continue respectively to hold the same until the said institution is otherwise notified in writing by the Town Clerk of Winfield Township.

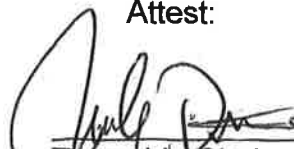
This Resolution shall be in full force and effect and binding upon Winfield Township until it shall have been rescinded, and written notice of such rescission under the Township Seal shall have been delivered to said Institution.

Passed this 12 day of June, 2017.

Approved:

  
\_\_\_\_\_  
Township Supervisor

Attest:

  
\_\_\_\_\_  
Township Clerk

**RESOLUTION 2017-5**

**Winfield Township – Bill Payment**

Winfield Township and Winfield Township Road District  
DuPage County, Illinois

**WHEREAS**, The Township Board of Trustees understand that utility company and vendors bill payments are due shortly after receiving them, and

**WHEREAS**, The Township Board of Trustees meets once a month, at which time they approve payment for all bills, and

**WHEREAS**, The Township Board of Trustees recognizes that utility bills are defined as, and limited to electricity, gas, water & sewer. May come in at a time if not paid in a timely manner

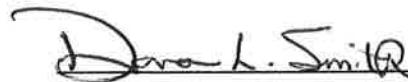
**WHEREAS**, it is necessary that the Township and Road District pay these utility bills prior to receiving late charges.

**NOW THEREFORE, BE IT ORDAINED BY** The Township Supervisor and Board of Trustees of Winfield Township, DuPage County, Illinois, directs the Supervisor's office to pay utility bills as they come in to avoid late charges, and continue to show them on the monthly Board Audit Report. All other bills up to and including vendor bills will be approved by The Township Supervisor and Board of Trustees at the monthly meeting before they are paid, and continue to show them on the monthly Board Audit Report.

**PASSED THIS** 10<sup>th</sup> day of July, 2017 by the Board of Trustees of Winfield Township for the Winfield Township and the Winfield Township Road District, DuPage County, Illinois.

Dated July 10, 2017

(Seal)



\_\_\_\_\_  
Dona L. Smith, Supervisor



\_\_\_\_\_  
Nicole Prater, Clerk

**RESOLUTION 2017-11  
WINFIELD TOWNSHIP**

Winfield Township - DuPage County, Illinois

**Support for naming of the Jeffrey Allen Williams  
Post Office of Warrenville**

**WHEREAS**, February 23, 1985 Jeffrey Allen Williams was born to Sandra Williams Smith; and

**WHEREAS**, Jeffrey graduated from Wheaton Warrenville South High School in 2003; and

**WHEREAS**, upon graduation, Jeffrey began his military career in the Army; and

**WHEREAS**, Jeffrey received his Basic Combat Training at Fort Benning, Georgia and continued his training at Fort Sam Houston, Texas where he qualified as a 91W Medical Specialist and Basic Emergency Medical Technician; and

**WHEREAS**, in January 2004 he was assigned to Fort Carson with Medical Troop, Support Squadron of the 3<sup>rd</sup> Armored Cavalry Regiment; and

**WHEREAS**, in February 2005 Jeffrey was deployed to Iraq with the ambulance platoon and was assigned as a Medic for the Regimental Commander's Personal Security Detachment; and

**WHEREAS**, While serving during Operation Iraqi Freedom, Corporal Jeffrey Allen Williams gave the ultimate sacrifice to his country on September 5, 2005 – killed in action; and

**WHEREAS**, during his military career Cpl. Williams was awarded the following awards and decorations: the Bronze Star Medal, the Purple Heart, the Army Commendation Medal, the Iraqi Campaign Medal, the Global War on Terrorism Service Medal, the National Defense Service Medal, and the Army Service Ribbon; and

**WHEREAS**, Corporal Jeffrey Allen Williams' family and friends are seeking to honor one of our local heroes by asking for the Warrenville Illinois post office to be renamed to honor his service to our country; and

**WHEREAS**, while in high school Jeffrey's favorite errand was going to the Warrenville Post Office, where he knew the employees by name and became friends with the majority of them; and

**RESOLUTION 2017-13**  
2018 HOLIDAYS

WHEREAS, the following are dates upon which holidays will be observed during the year 2018 by the Winfield Township offices.


NOW, THEREFORE, BE IT RESOLVED that the dates of legal holidays to be observed by the closing of the Township offices are hereby established as follows:

New Year's Day	Monday	January 1, 2018
Martin Luther King Day	Monday	January 15, 2018
President's Day	Monday	February 19, 2018
Memorial Day	Monday	May 28, 2018
Independence Day	Wednesday	July 4, 2018
Labor Day	Monday	September 3, 2018
Columbus Day	Monday	October 8, 2018
Veteran's Day	Monday	November 12, 2018
Thanksgiving Day	Thursday	November 22, 2018
Day after Thanksgiving	Friday	November 23, 2018
Christmas Eve ½ day	Monday	December 24, 2018
Christmas Day	Tuesday	December 25, 2018
New Year's Eve ½ day	Monday	December 31, 2018

BE IT FURTHER RESOLVED that the Township Clerk transmits certified copies of this Resolution to each of the Township offices.

  
\_\_\_\_\_  
Dona L. Smith, Supervisor

ATTEST:

  
\_\_\_\_\_  
Nicole Prafer, Clerk  
11/20/2018



# RESOLUTION TO ADOPT THE ANNUAL 1,000 HOUR STANDARD FOR IMRF PARTICIPATION

IMRF Form 6.68 (Rev. 8/11)

(Can be used only by non-school employers. Cannot be used by school districts or educational cooperatives.)

PLEASE ENTER Employer IMRF I.D. Number  
3253

RESOLUTION  
Number 2017-14

WHEREAS, Section 7-137 of the Illinois Pension Code provides that effective August 12, 2011, non-school employers in the Illinois Municipal Retirement Fund may elect to exclude from participation in the Fund persons in positions normally requiring performance of duty for less than 1,000 hours per year; and

WHEREAS, the exclusion may be applicable only to persons first employed in positions under the Fund after the adoption of this resolution; and

WHEREAS, Winfield Township is authorized by Section 7-137  
NAME OF BOARD, COUNCIL, ETC.

of the Illinois Pension Code to adopt such exclusion and it is desirable that it do so;

BE IT RESOLVED that the Board of Trustees of Winfield Township  
NAME OF BOARD, COUNCIL, ETC. EMPLOYER NAME

does hereby elect to exclude from participation in the Illinois Municipal Retirement Fund all officials and employees in positions normally requiring performance of duty for less than 1,000 hours per year;

BE IT FURTHER RESOLVED that this exclusion shall apply only to officials and employees who first occupy offices or positions under the Fund after adoption of this resolution;

BE IT FURTHER RESOLVED that the Township Clerk is authorized and  
CLERK OR SECRETARY OF THE BOARD

directed to file a duly certified copy of this resolution with the Illinois Municipal Retirement Fund.

## CERTIFICATION

I, Nicole Prater, the Clerk  
NAME CLERK OR SECRETARY OF THE BOARD

of the Winfield Township of the County of DuPage,  
EMPLOYER NAME COUNTY

State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of

a resolution duly adopted by its Board of Trustees at a meeting duly convened  
NAME OF BOARD, COUNCIL, ETC.

and held on the 20th day of November, 20 17.

SEAL

[Signature]  
CLERK OR SECRETARY OF THE BOARD



# **RESOLUTION 2017-17**

## **Winfield Township – Tipping Policy**

Winfield Township  
DuPage County, Illinois

**WHEREAS**, The Township Board of Trustees understand that tips are essentially required when dining and conducting official township business,

**WHEREAS**, the event must be in accordance within the travel and reimbursement policy previously passed in Ordinance 2016-07,

**WHEREAS**, the tip amount is included in the maximum allowable reimbursement for meals expense of \$50 per day, listed in section II subsection 3. Meal expense.

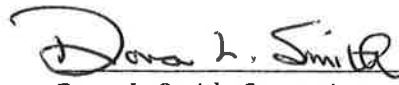
**WHEREAS**, it is understood that the standard rate of tipping in the United States of America is as follows on the post tax amount of the bill; 10% for bad service, 15% for acceptable service, and 20% for exceptional service, which is subject to the opinion of the employee receiving product and service.

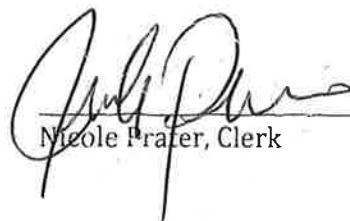
**NOW THEREFORE, BE IT ORDAINED BY** The Township Supervisor and Board of Trustees of Winfield Township, DuPage County, Illinois, directs that the maximum allowed tipping rate is 20%. Any tip amount that exceeds 20% will be the personal responsibility of the employee or elected official. Should a tip of any percentage exceed the \$50 per day that amount above \$50 will be the personal responsibility of the employee or elected official

**PASSED THIS** 11<sup>th</sup> day of December, 2017 by the Board of Trustees of Winfield Township for the Winfield Township and the Winfield Township Road District, DuPage County, Illinois.

Dated December 11, 2017

(Seal)

  
Dona L. Smith, Supervisor

  
Nicole Prafer, Clerk

Naspo is not available  
in Illinois 3/1/18  
DLS  
Please see attached

**RESOLUTION 2017-18**

**Winfield Township – Supplies Ordering**

Winfield Township  
DuPage County, Illinois

**WHEREAS**, The Township Board of Trustees understand that office supplies need to be ordered for successful operation of the Township and office.

**WHEREAS**, The ordering of all office supplies will be ordered by the Supervisor's office.

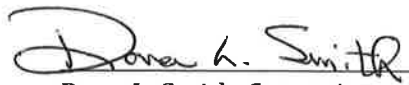
**WHEREAS**, The Township Board of Trustees recognizes all ordering should be done in a fiscally responsible manner, attempting to receive the best value possible for each and every product or supply, which is determined by the Board of Trustees below,

**WHEREAS**, Going forward utilizing Office Depot's NASPO Value Point program, which is a strategic partnership for local governments by providing essential supplies at competitive prices, innovative business solutions, environmental sustainability, and a professional dedicated public sector sales team,

**NOW THEREFORE, BE IT ORDAINED BY** The Township Supervisor and Board of Trustees of Winfield Township, DuPage County, Illinois, directs the Supervisor's office to create an account with Office Depot's Government Program, NASPO Value Point, which is a strategic partnership to serve local governments, for ALL supplies ordering for the Township Office and Employees. Any supplies that are unable to be ordered via this account and program are to be Pre-Approved by the Township Supervisor and Board of Trustees of Winfield Township at the next Board Meeting.

**PASSED THIS** 11<sup>th</sup> day of December, 2017 by the Board of Trustees of Winfield Township for the Winfield Township and the Winfield Township Road District, DuPage County, Illinois.

Dated December 11, 2017

  
Dona L. Smith, Supervisor

(Seal)

  
Nicole Prater, Clerk

## Township Timeline regarding NASPO

2017-2018

Date	Action
12/05/17	Received Resolution 2017- for inclusion into the meeting
12/08/18	Talked to Brittney from Office Depot who advised us that Office Depot Business was the best plan for saving money on office supplies. Paperwork was submitted to open a business account
12/11/2017	Resolution 2017- was passed directing the township to order from Office Depot NASPO
12/15/18	Our Office Depot Business Account was established and ready for us.
02/12/18	Board requested to again apply for NASPO Account
02/15/18	Online application was completed and submitted
02/22/18	After talking to different people, we were given the name of Scott Gill, the account manager. <b>He stated we are not eligible for NASPO because State of Illinois did not sign an addendum.</b> A request was made to have that in writing
02/27/18	Since we had not received the information to date a request for immediate assistance was made. At that time we were informed by Andea Benjamin that <b>they have three accounts, business direct account which we signed up for, the contract account, and the national account. (attached)</b>
02/27/18	We received the email from Scott Gill confirming <b>we are not eligible for NASPO because no agreement exists with the State of Illinois (attached)</b>
03/01/18	Information shared with Trustee Mike Guglielmi